



# Position Description

Position Identification			
Position Title:	Supporting Connections Worker		
Direct Reports	0	Indirect Reports:	0
HRIS Position Number:	1143	Effective Date:	August 2016
Location:	Victoria Place, Coburg		
Scope of Practice:	Not Applicable		
Delegation of Authority:	Refer to Delegation of Authority Policy		
Agreement/Classification *For HR use only	Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement <ul style="list-style-type: none"><li>Social Worker, Grade 2 (translated to SCHCADS Grade 4)</li></ul>		
Organisational Context			
Divisional:	Family & Community		
Program:	Counselling & Support Services	Unit: SRS Support	
Organisational chart	<pre>graph TD; A[General Manager, Children &amp; Family Services] --&gt; B[Manager, Children &amp; Family Services]; B --&gt; C[Team Leader, SRS Support]; C --&gt; D[Food SAVI Dietitian]; C --&gt; E[Supporting Connections Worker]; C --&gt; F[Garden Support Worker];</pre>		
Position Summary			
<p>The Supporting Connections Worker role sits within the Supported Residential Services (SRS) - Support Program at Merri Health and it is funded by the Department of Health and Human Services to provide capacity building and service coordination to designated pension-level SRSs. The position has three primary objectives :</p> <ul style="list-style-type: none"><li>Identify residents’ unmet health and social needs and assisting them to access appropriate services.</li><li>Increase the skills/capacity of proprietors and staff to identify resident needs, improve care planning, and to better manage behaviours of concern and complex needs.</li><li>Strengthen linkages between pension-level SRS and local services and identify appropriate service delivery options, accessibility, and responsive and flexible strategies.</li></ul>			
Position Accountabilities			
Responsibilities	<ul style="list-style-type: none"><li>Maintain and enhance professional knowledge and technical skills by keeping up to date with new developments and relevant trends.</li><li>Undertake any reasonable additional tasks as directed by Merri Health.</li><li>Ensure compliance with all relevant legislation, funding guidelines, service</li></ul>		



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	<p>standards and contractual obligations.</p> <ul style="list-style-type: none"> <li>• Provide high standard psychosocial, functional and risk assessments</li> <li>• Planning and evaluation of service arrangements aimed to address SRS residents' unmet health, social needs and complex behaviours.</li> <li>• Implement capacity building interventions aimed to assist SRS to develop stronger collaborative relationships with local services and to better respond to the needs of their residents.</li> <li>• Develop and implement strategies to strengthen the capacity of local services to understand the scope and nature of SRS and complement service provision in an effective manner.</li> <li>• Contribute to accurate and timely data collection, professional documentation and reporting requirements in accordance with organisational and program expectations.</li> <li>• Achieve a yearly target of 45 clients.</li> <li>• Achieve a minimum of 12 hours per week in direct work with clients.</li> <li>• Demonstrate through case studies the attainment of positive outcomes for clients in alignment with program's requirements, including capacity building initiatives.</li> <li>• Practice complies with national code for health care workers</li> </ul>
<b>Safety and Risk</b>	<p><b>Occupational Health &amp; Safety (OHS)</b></p> <ul style="list-style-type: none"> <li>• All employees have a duty to take reasonable care for the health and safety of themselves and others affected by their actions at work, and to comply with Merri Health's OHS Frameworks.</li> </ul> <p><b>Physical Inherent requirements (PIR)</b></p> <ul style="list-style-type: none"> <li>• Involves sedentary tasks requiring a low level of physical activity and alternation between seated and standing positions</li> <li>• Incorporates computer based activities, where employees are required to maintain a slight to moderate degree of cervical flexion for periods of several minutes at a time, occasionally sitting for periods in excess of 20 minutes</li> <li>• Sound upper limb joints, with the ability to withstand repetitive upper limb activity</li> <li>• May be required to occasionally lift and carry items weighing up to 10kgs</li> </ul> <p><b>Quality &amp; Risk</b></p> <ul style="list-style-type: none"> <li>• Be proactive in risk identification, notification and management.</li> <li>• Comply with Merri Health's policies and procedures</li> <li>• Participate in quality improvement activities and engage clients in these activities when relevant.</li> </ul> <p><i>Merri Health is an equal opportunity employer and is committed to ensuring a safe environment for children and young people. We encourage individuals of diverse backgrounds including but not limited to those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and the GLBTIQ community to join our workforce.</i></p>
<b>Capabilities</b>	<p>All employees are expected to align their behaviours and utilise capabilities (or 'soft skills') in line with our organisational values and the level of responsibility of the position. The capabilities for this position can be found within Merri Health's Capability Matrix.</p>



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## Key Selection Criteria

<b>Essential</b>	<ul style="list-style-type: none"><li>• Relevant tertiary qualifications in Social Work, Community Development, Occupational Therapy or equivalent as determined by Merri Health.</li><li>• A minimum of three years of experience in the community sector.</li><li>• Experience in the provision of services to clients with complex needs (including behavioural issues).</li><li>• Experience working with clients with chronic psychiatric disabilities and/or intellectual disabilities, and/or brain injury.</li><li>• Experience in supporting clients to set, review and achieve outcomes.</li><li>• Experience in community development/capacity building projects.</li><li>• Sound knowledge of the community service sector.</li><li>• Ability to work autonomously and as part of a team.</li><li>• Sound time management skills and the ability to effectively prioritise competing demands.</li><li>• Ability to use initiative and work creatively in unstructured environments</li><li>• Great level of adaptability and the capacity to communicate effectively with a wide range of diverse stakeholders</li></ul>
<b>Desirable</b>	<ul style="list-style-type: none"><li>• Previous work experience with clients in supported accommodation/homeless sector.</li><li>• A relevant community language.</li><li>• Experience working in a multi-disciplinary team environment.</li><li>• Knowledge of Supported Residential Services.</li></ul>
<b>Checks, licences and registration</b>	<ul style="list-style-type: none"><li>• National Police Check (NPC)</li><li>• Current full or probationary Drivers Licence</li><li>• Disability Worker Exclusion Scheme (DWES)</li></ul>