



Position Description

Position Identification			
Position Title:	Gardening Volunteer		
Direct Reports	N/A	Indirect Reports:	N/A
Position Number: (from HRIS)		Effective Date:	April 2018
Location:	Brunswick and Reservoir		
Organisational Context			
Divisional:	Family & Community		
Program:	SRS Support Program	Unit: Family & Support	
Organisational chart	<pre> graph TD A[Manager Family & Support] --> B[Team Leader SRS Support] B --> C[Supporting Connections Workers] B --> D[SRS Gardening Worker] B --> E[Gardening volunteer] </pre>		
Position Summary			
<p>Volunteers will support the Supported Residential Service Team including SRS Gardening Worker to maintain both edible and ornamental gardens. Ongoing activities include weeding, watering, mulching, pruning shrubs and fruit trees, including espalier fruit. Interacting with and engaging residents with gardening activities is also an important part of the role.</p>			
Position Accountabilities	<p>Merri Health provides a range of services including dental, allied health, generalist and specialist counselling programs, aged and disability services, case management, family support, carer support programs, and social support programs for people with a mental illness as well as health promotion programs. A detailed description services offered by Merri Health is provided on the web site www.merrihealth.org.au</p> <ul style="list-style-type: none"> • Facilitate resident involvement with the Garden Project • Help to maintain and sustain the garden through general gardening 		



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	<p>tasks</p> <ul style="list-style-type: none"> • Use initiative to encourage the participation of residents and complete tasks in the garden • Attend all rostered gardening group sessions • Complete Merri Health’s compulsory training within required timeframe. 			
Safety and Risks	<p>Occupational Health & Safety (OHS)</p> <ul style="list-style-type: none"> • All employees have a duty to take reasonable care for the health and safety of themselves and others affected by their actions at work, and to comply with Merri Health’s OHS Frameworks. <p>Physical Inherent requirements (PIR)</p> <ul style="list-style-type: none"> • Sound upper and lower limb joints, with the ability to withstand repetitive activity such as bending and kneeling as required • May be required to occasionally lift and carry items weighing up to 10kgs <p>Quality & Risk</p> <ul style="list-style-type: none"> • Be proactive in risk identification, notification and management. • Comply with Merri Health’s policies and procedures • Only visit the SRSs during the days and times when the SRS Gardening Worker will be present. <p>Merri Health is an equal opportunity employer and committed to ensuring a safe environment for children and young people. We encourage individuals of diverse backgrounds including but not limited to those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and the GLBTIQ community to join our workforce.</p>			
Capabilities	All employees are expected to align their behaviours and utilise capabilities (or ‘soft skills’) in line with our organisational values and the level of responsibility of the position. The capabilities for this position can found within Merri Health’s Capability Matrix.			
Essential	A friendly attitude, patience and a willingness to interact with a range of people from disadvantaged backgrounds			
Desirable	<ul style="list-style-type: none"> • Permaculture or horticulture skills or experience • Previous experience with people who are socially isolated or who have an intellectual disability or mental health issue. 			
Checks, licences and registration	<ul style="list-style-type: none"> • National Police check 			
Volunteer Name:				
Volunteer Signature	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: center;">Date</td> <td style="width: 20%;"></td> </tr> </table>		Date	
	Date			